



TRIBHUVAN UNIVERSITY

त्रिभुवन विश्वविद्यालय

Prithvi Narayan Campus

पृथ्वीनारायण क्याम्पस

प.सं. :

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RESEARCH COMMITTEE



Date: 31 July 2018

Notice for Progress Report of Mini Research Projects

It is hereby notified that the mini research grantee faculty members for 2018 need to prepare the progress report in the format specified by the Research Committee. The progress report will replace the provision of the mid-term presentation of the research project, meaning the grantees do not have to give mid-term presentation.

To prepare the progress report, the grantees must consult the guidelines attached herewith.

The progress report should be submitted to the Research Committee before **Friday, 10 August 2018**. The progress report will not be entertained after the submission deadline.

Prof. Dr. Lekh Nath Bhattarai
Member Secretary

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TRIBHUVAN UNIVERSITY
Prithvi Narayan Campus
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RESEARCH COMMITTEE

Guidelines for Progress Report (Mini Research Grants 2018 for Faculty)

The mini research grantees for 2018 need to prepare their progress report as per the guidelines provided below.

1. The progress report should at least be of 10 pages in A4 size paper with Times New Roman 12 font size, 1.5 line space and single side print.
2. The progress report should be developed in APA style.
3. The progress report must include a cover page that bears the title of the report, the researcher/s' name and affiliation. The name of the researcher/s should not appear in any part of the text except the cover page.
4. The progress report must have the following contents:
 - Introduction
 - Review of literature (full study)
 - Methodology (full study)
 - Data collection in progress (partial study)
 - Conclusion
 - References
5. The progress report should be submitted by Friday, 10 August 2018. The progress reports submitted after the deadline will not be entertained for evaluation.
6. The grantee/s have to submit a hard copy of the progress report. The soft copy will not be accepted.
7. The progress report will be evaluated by an expert and returned to the researcher/s for revision of the report.
8. The progress reports which do not follow the guidelines will not be entertained for evaluation.