



TRIBHUVAN UNIVERSITY
Prithvi Narayan Campus
Bagar, Pokhara

RESEARCH COMMITTEE

Mini Research Grants 2018: Criteria & Procedures

Research Committee under Prithvi Narayan Campus invites research proposals along with duly filled-in application forms from eligible full time faculty members for “Mini Research Grants 2018”. A total of 15 such grants will be made available: 10 for Mini Research Grant (Individual) and 5 for Mini Research Grant (Group).

In order to distribute the awards proportionately to all subjects or areas, each Faculty/Institute will be awarded at least 1 Mini Research Grant (Individual) and 1 Mini Research Grant (Group), depending on a number of faculty members available based on proportional representation in each Faculty/Institute.

Full time faculty members of Prithvi Narayan Campus may apply for the following two categories of grants:

A) MINI RESEARCH GRANTS (INDIVIDUAL)

Mini Research Grants (Individual) will be provided to those qualified faculty members who have not yet completed their Ph.D. degree. A total of 10 such grants will be provided to the faculty members and each grantee will receive a sum of Rs. 15,000 (fifteen thousand rupees).

Minimum Requirements

Faculty members who fulfill the following requirements may apply for awards:

- 1) The research grants can be awarded to an individual.
- 2) The researcher must be a full time faculty with an M.Phil degree or a Master’s degree with thesis writing, or 2 articles published in refereed journals.
- 3) Applicants can submit only one research proposal for an award.
- 4) In case of dispute, the final decision will be made by the Selection Committee under the Research Committee of Prithvi Narayan Campus.

Eligibility

The following criteria have been set up to be eligible for awards.

- 1) Applicants must be Nepali citizens.
- 2) Applicants must be less than 60 years of age to be eligible for grants.
- 3) Research Committee members and any other Selection Committee members under the Research Committee are not eligible to apply.
- 4) Applicants who have currently received fellowships/ research grants from the UGC or TU are not eligible to apply.

A Code of Ethics:

A violation of the Code of Ethics or any other apparent irregularity is encouraged to report such violations to the Research Committee under Prithvi Narayan Campus, Pokhara. If reported or requested by any person, the Research Committee will make every reasonable effort to keep the identity of such person confidential and conduct a full and fair investigation of the allegations. If allegations against any research grantees are found true, the Research Committee will pursue disciplinary action against the wrongdoers and if any individual who knowingly files a false report with the intention to injure another will also face disciplinary action by the Research Committee.

Funding and Duration

The amount of the Mini Research Grant (Individual) will be disbursed to the grantees as per the decisions made by the Research Committee of Prithvi Narayan Campus. The disbursement of fund will be as follows: 40% upon signing an agreement of the grants, 60% upon completion of the study.

The study must be completed within six months starting from the signing of an agreement between the Research Committee and the grantees, but the research report should be submitted to the Research Committee for evaluation no earlier than 5 months from the signing of the agreement.

In case of discontinuation or misconduct of the study, the grantees have to reimburse the funding awarded to him or her to the Research Committee.

Documents to be submitted for awards

- 1) An application form must be submitted in the specified format available from the Research Committee or on the Prithvi Narayan Campus website <www.pncampus.edu.np>.
- 2) A copy of the latest curriculum vitae.
- 3) A copy of Nepali Citizenship Certificate.
- 4) Copies of the certificates of all academic qualifications.
- 5) A recommendation letter from the concerned department.
- 6) Three copies of research proposals in APA format along with a CD copy. The length of the proposal should not exceed 10 pages including the cover page with 1.5 line spacing throughout the proposal.
- 7) The proposal will undergo 2 blind reviews followed by proposal presentation and documents for evaluation. The proposal must include a cover page that bears the title of the proposal, the researcher's name, and researcher's affiliation. The name of the researcher should not appear in any part of the proposal except the cover page.
- 8) Receipt of Rs. 200 (two hundred rupees only) paid to Prithvi Narayan Campus as application processing charge deposited in the bank:

Name of the Bank	Nepal Bank Limited
Address of the Bank	Bagar, Pokhara
Account Holder's Name	Prithvi Narayan Campus
Account Type	Current
Bank Account No.	09100101101358000001

Proposal Outline

The following are the contents of the proposal:

- 1) Title
- 2) Background
- 3) Literature Review
- 4) Project Statement/ Research Questions
- 5) Objectives
- 6) Research Methodology
- 7) Limitations and Delimitations
- 8) Ethical Considerations
- 9) Expected Outputs
- 10) Work Plan
- 11) Budget
- 12) References

Deadlines

The application along with the detailed proposal must reach the Research Committee by Thursday, 15 March 2018 (01 Chaitra 2074 BS) and the awards will be allocated to the grantees on Wednesday, 04 April 2018 (21 Chaitra 2074 BS).

B) MINI RESEARCH GRANTS (GROUP)

Mini Research Grants (Group) will be provided to those qualified faculty members who have completed their Ph.D. degree. A total of 5 such grants will be provided to Ph.D. degree holder faculty members and each grantee will receive a sum of Rs. 25,000 (twenty five thousand rupees).

Minimum Requirements

Faculty members who fulfill the following requirements may apply for awards:

- 1) The research grants can be awarded to groups.
- 2) Applicants can submit only one research proposal for an award.
- 3) In case of dispute, the final decision will be made by the Selection Committee under the Research Committee of Prithvi Narayan Campus.

Eligibility

The following criteria have been set up to be eligible for awards:

- 1) Applicants must be Nepali citizens.
- 2) Applicants must be less than 60 years of age to be eligible for grants.
- 3) Research Committee members and any other Selection Committee members under the Research Committee are not eligible to apply.
- 4) Applicants who have currently received fellowships/ research grants from the UGC or TU are not eligible to apply. This applies to the case of co-researchers as well.
- 5) There should be a provision for the involvement of at least two additional faculty members in the research team.

A Code of Ethics:

A violation of the Code of Ethics or any other apparent irregularity is encouraged to report such violations to the Research Committee under Prithvi Narayan Campus, Pokhara. If reported or

requested by any person, the Research Committee will make every reasonable effort to keep the identity of such person confidential and conduct a full and fair investigation of the allegations. If allegations against any research grantees are found true, the Research Committee will pursue disciplinary action against the wrongdoers and if any individual who knowingly files a false report with the intention to injure another will also face disciplinary action by the Research Committee.

Funding and Duration

The amount of the Mini Research Grants (Group) will be disbursed to the grantees as per the decisions made by the Research Committee of Prithvi Narayan Campus. The disbursement of fund will be as follows: 40% upon signing an agreement of the grants, 60% upon completion of the study.

The study must be completed within six months starting from the signing of an agreement between the Research Committee and the grantees, but the research report should be submitted to the Research Committee for evaluation no earlier than 5 months from the signing of the agreement.

In case of discontinuation or misconduct of the study, the grantees have to reimburse the funding awarded to him or her to the Research Committee.

Documents to be submitted for awards

- 1) An application form must be submitted in the specified format available from the Research Committee or on the Prithvi Narayan Campus website <www.pncampus.edu.np>.
- 2) A copy of the latest curriculum vitae.
- 3) A copy of Nepali Citizenship Certificate.
- 4) Copies of the certificates of all academic qualifications.
- 5) A recommendation letter from the concerned department.
- 6) Three copies of research proposals in APA format along with a CD copy. The length of the proposal should not exceed 10 pages including the cover page with 1.5 line spacing throughout the proposal.
- 7) The proposal will undergo 2 blind reviews followed by proposal presentation and documents for evaluation. The proposal must include a cover page that bears the title of the proposal, the researcher's name, and researcher's affiliation. The name of the researcher should not appear in any part of the proposal except the cover page.
- 8) Receipt of Rs. 300 (three hundred rupees only) paid to Prithvi Narayan Campus as application processing charge deposited in the bank:

Name of the Bank	Nepal Bank Limited
Address of the Bank	Bagar, Pokhara
Account Holder's Name	Prithvi Narayan Campus
Account Type	Current
Bank Account No.	09100101101358000001

Proposal Outline

The following are the contents of the proposal:

- 1) Title
- 2) Background

- 3) Literature Review
- 4) Project Statement/ Research Questions
- 5) Objectives
- 6) Research Methodology
- 7) Limitations and Delimitations
- 8) Ethical Considerations
- 9) Expected Outputs
- 10) Work Plan
- 11) Budget
- 12) References

Deadlines

The application along with the detailed proposal must reach the Research Committee by Thursday, 15 March 2018 (01 Chaitra 2074 BS) and the awards will be allocated to the grantees on Wednesday, 04 April 2018 (21 Chaitra 2074 BS).

Contact

For further details, please contact:
Research Committee, Prithvi Narayan Campus
Bagar, Pokhara

Phone: 061-526837

Email: research@pncampus.edu.np

URL: www.pncampus.edu.np